

*Plainfield Park District*

*Presents:*



**Please read this packet in its entirety. Most recital questions are answered in this handout.**

Signed acknowledgement that you have received and read this packet is required for recital participation (see last page). Please direct all of your questions and concerns to your instructor prior to the end of your child's session.

Information included in this packet:

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**Please sign and return this page to verify that you have read the entire packet. Forms must be returned by Saturday, March 20th, 2017.**

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I, \_\_\_\_\_, have read this packet in its entirety and fully understand and agree to abide by all guidelines.

I would like to be the helper parent for my child's class.

\_\_\_Rehearsal

\_\_\_Recital

\_\_\_Both

Parent's Name\_\_\_\_\_

Child's Name\_\_\_\_\_

Child's Class Time\_\_\_\_\_

Instructor\_\_\_\_\_

Parent's Signature\_\_\_\_\_

Date\_\_\_\_\_

## **Before Heading to the Theater:**

### **Costume, Shoes, and Accessories Check List**

Check your bag to make sure you have all dance items before heading to the theater. Do you have all dance shoes? Hair pieces? Accessories? Poms?

### **Arrive at the Rialto prepared**

Dancers should arrive at the theater 30 minutes prior to curtain fully dressed in costume with their hair and makeup already done. Helper moms are not responsible for dressing children in costumes.

### **Code of Conduct-Discuss Backstage Behavior-Dismissal Procedure**

To ensure enjoyable and safe programs for all participants, the Plainfield Park District has developed a Code of Conduct for all participants. Participants are expected to exhibit appropriate behavior at all times, including:

1. Show respect to all participants and staff.
2. Take direction from staff.
3. Refrain from using abusive or foul language.
4. Refrain from causing bodily harm to self or others.
5. Show respect for equipment, supplies, and facilities.

Failure to comply with this Code of Conduct may result in removal from the program or event without refund.

Please take a minute to discuss how your child is expected to behave backstage; emphasizing the importance of being quiet and polite. All dancers are required to remain in their designated dressing room during the show. Encourage them to keep track of the things they brought from home. Remind your dancer who will be waiting for them in the auditorium when the show is over.

### **Stage Door Goodbye & Good Luck**

Drop your dancer off at the Scott Street stage door. Park District Staff will be there to ensure your dancer gets to the appropriate dressing room. A hug, a kiss, and "Don't forget to smile!"

### **Theater Etiquette**

Please put cell phones on vibrate during performances.

Enjoy the show and clap and cheer loudly for the dancers. They've worked very hard and love the applause!

### **Competition Teams Only**

One parent must be in attendance for both shows. See Miss Cindy or Miss Kathy for additional info.

#### Show 1 Act 1:

Puppy Love—Mommy & Me, Kathy, Thurs. 11AM  
Single Ladies—Premier Tap, Kathy, Wed. 7:30PM  
Today I Met The Boy I'm Gonna Marry—PreBallet 2, Wendy, Sat. 10AM  
Hair Up—Hip Hop, Wendy, Wed. 5:30PM  
Do You Believe In Love—Ballet, Wendy, Tues. 5:30PM  
Stupid Cupid—Ballet/Tap, Cindy, Tues. 4:30PM  
Who I Wanna Be—Junior Poms  
Wouldn't It Be Nice—PreBallet 1, Wendy, Sat. 9AM  
You Can't Hurry Love—PreBallet 1, Kathy, Wed. 10:30AM  
Confident—Senior Poms  
Daydream Believer—PreBallet 2, Kathy, Tues. 10:30AM  
Where Them Girls At—Senior Dance  
Candyman—Adult Tap, Kathy, Tues. 5:30PM  
Wedding

#### Show 1 Act 2:

The Party's Just Begun—Hip Hop, Wendy, Tues. 6:30PM  
Time Warp—Junior Dance  
Still the One—Pre Ballet 3, Wendy, Sat. 11AM  
Jana  
\*\*\*\*\*YMCA\*\*\*\*\*  
Crazy Little Thing Called Love—Poms, Wendy, Thurs. 5:30PM  
Can't Stop the Feeling—Jazz, Kathy, Thurs. 6:30PM  
Cubs/Sox—Premier Ballet, Kathy, Thurs. 5:30PM  
Hokey Pokey—Hip Hop, Wendy, Mon. 6:30PM  
See Ya Later Alligator—Tap, Kathy, Thurs. 4:30PM  
\*\*\*\*\*Macarena\*\*\*\*\*  
Wild Side—Hip Hop, Jana, Tues. 6:30PM  
We Got the Beat—Poms, Kathy, Mon. 5:30PM  
Maracas—Mini Dance  
\*\*\*\*\*Chicken Dance\*\*\*\*\*  
Livin' La Vida Loca—Senior Dance

#### Show 2 Act 1:

Dear Future Husband—Premier Pointe, Cindy, Wed. 7:30PM  
Glass Slipper—Premier Ballet, Cindy, Mon. 6:30PM  
I Enjoy Being A Girl—PreBallet 1, Kathy, Tues. 9:30AM  
Stealing Cinderella—Premier Ballet, Cindy, Mon. 4:30PM  
Golddigger—Hip Hop, Wendy, Mon. 7:30PM  
Thinking Out Loud—Lyrical, Jackie, Wed. 6:30PM  
From the Ground Up—Premier Ballet, Cindy, Tues. 5:30PM  
Confident—Senior Poms  
This Town—Pointe, Cindy, Mon. 5:30PM  
Good Luck Charm—PreBallet 2, Cindy, Tues. 6:30PM  
Who I Wanna Be—Junior Poms  
Wash That Man Right Outta My Hair—PreBallet2, Kathy, Wed. 9:30AM  
Stand By You—Ballet, Cindy, Tues. 7:30PM  
Butterfly Kisses—Ballet, Kathy, Wed. 6:30PM  
Mom—Premier Jazz, Kathy, Thurs. 7:30PM  
Where Them Girls At—Senior Dance  
I Got U—Premier Poms, Kathy, Tues. 7:30PM  
Wedding

#### Show 2 Act 2:

Work—Premier Hip Hop, Wendy, Thurs. 7:30PM  
Champagne Problems—Poms, Kathy, Mon. 6:30PM  
Rockstar—Poms, Kathy, Tues. 6:30PM  
\*\*\*\*\*YMCA\*\*\*\*\*  
24 Karat—Premier Jazz, Cindy, Mon. 7:30PM  
Then He Kissed Me—PreBallet 1, Kathy, Fri. 11AM  
Ain't No Other Man—Premier Jazz, Wendy, Thurs. 6:30PM  
\*\*\*\*\*Hand Jive\*\*\*\*\*  
Boom Boom Pow—Hip Hop, Kathy, Wed. 5:30PM  
\*\*\*\*\*Hokey Pokey\*\*\*\*\*  
Time Warp—Junior Dance  
Livin' La Vida Loca—Senior Dance  
Can't Smile Without You—Ballet, Cindy, Wed. 5:30PM  
\*\*\*\*\*Chicken Dance\*\*\*\*\*  
Maracas—Mini Dance  
Jana  
Taking Care Of Business—Premier Tap, Cindy, Wed 6:30PM

## **General Information:**

Picture and Rehearsal Date: Saturday, May 6th, 2017

Recital Date: Sunday, May 7th, 2017

\*Details regarding the times are included later in this packet.

The dance staff asks that you please be patient and courteous as we prepare for the recital at The Rialto Square Theatre. For those families with dancers in both shows, we deeply apologize. We have worked long tedious hours to accommodate as many families as possible. **If you have dancers in two shows, please see your instructor at the end of class.**

## **Helper Parents:**

Helper parents are required. **Each class must have 2 helper parents unless the instructor has decided otherwise.** Two parents are required for rehearsal and two are required for recital day. If there are no volunteers, your child's class **will not** participate in the rehearsal or recital. The deadline for volunteers is Saturday, March 18th, 2017. The safety of your child is our #1 priority during the recital performance.

Parent helpers are vital to the success of the show. Their job is to make sure dancers are ready to be called to the stage. When the routine ends, parent helpers return the dancers to their dressing room and organize them for dismissal after the show; all the while keeping them quietly entertained in their designated area.

Thank You!!! To all of our helper parents. We could not do this without you!

\*Keep in mind that only designated volunteers may enter the backstage area, for the safety of your children. If you strongly feel your child must be with you during the length of the show, it is suggested you volunteer to be a helper parent.

## **Ticket Sales:**

The Rialto Square Theatre is managing all ticket sales. **Per Rialto Square Theatre policy, any person entering the auditorium must purchase a ticket regardless of age.** Tickets will be available for purchase through The Rialto Square Theatre box office starting Monday, March 20th, 2017 for \$12.50 each. Tickets may be purchased at the box office, 102 North Chicago Street, Joliet, or by phone (815)726-6600, for an additional surcharge of \$4 per ticket. Tickets cannot be purchased on rehearsal day as the Rialto box office will be closed. Tickets will be reserved seating.

## **Rialto Square Theatre Policies:**

### **Backstage Admittance Policies**

Only those family members who have volunteered to work backstage are allowed backstage. Family and friends don't belong backstage or in dressing rooms during the recital or intermission. All volunteers must have the proper ID to be allowed admittance to the backstage area.

### **Photography and Video Taping**

Rialto Square Theatre policy prohibits flash photography and video taping at any time. **Non-flash photos are allowed at dress rehearsal only.** Anyone found using still or video cameras during the show will be asked, by theater security, to return these items to their car. This applies to helper parents back stage also. Refusal to do so may result in your equipment being confiscated by Rialto staff.

### **Food, Drinks, and Smoking**

None of the above items are allowed in the auditorium. Snacks and drinks are sold by the Rialto in the rotunda before the show and during intermission. Smoking is only allowed outside the building 15 feet from any entrance.

### **Tickets**

Everyone entering the auditorium must have a ticket, including infants. No car seats/infant carriers or strollers will be allowed in the auditorium.

### **Parking**

Decks are located at Clinton and Scott Streets and Ottawa Street between Clinton and Jefferson. City of Joliet parking fees will apply. Additional free parking is also available in the Harris Bank Parking deck during non-business hours and the Will County Courthouse parking lot.

### **To make the show a success, please be aware of the following:**

We ask that everyone exit the auditorium when the show has ended as a courtesy to others arriving for the next performance. If you have a child/children in more than one show, you must exit the auditorium and re-enter 30 minutes prior to the next show. Please make sure you take all belongings with you.

The Plainfield Park District and The Rialto Square Theatre are not responsible for lost or misplaced items.

## **Costume Details/Instructions:**

Costumes are ordered in January prior to start of class. Costumes are distributed after all classes costumes have been received. They will be tried on during class time as they are distributed.

### **Alterations**

Please keep in mind that costumes may need alterations. To keep the cost of the costumes down, they are ordered from catalogs and not custom made for each dancer. Therefore, pants, straps, sleeves, etc., may be too long and will need to be adjusted for each individual child. Alterations are the responsibility of the child's parent or guardian. If a parent is unable to make the necessary alterations, we have references of those who can help for a fee. Please contact Miss Cindy for more information.

**No extra costumes are ever ordered for recital.** So, it is imperative that each costume is cared for carefully. To prevent damage, please store and transport all costumes in a garment bag. Never iron or machine wash a costume.

### **Rehearsal and Recital**

Please make sure dancers arrive 15 minutes prior to rehearsal start time and 30 minutes prior to start of show. Dancers must be in full costume with hair and makeup already done. If the costume has a headpiece or accessories, they should be on as well.

Proper shoes are required for rehearsal and recital. Students are reminded regularly in class that they will need the correct shoes.

The only accessories a dancer should wear are those that came with their costume.

No gum chewing or food is allowed on stage.

## **DVD and Photo Purchase Options:**

DVD's and Photos are a great way to remember your child's dance experience.

### **Photos**

**\*Pictures will be taken immediately following your child's rehearsal performance.**

Please note that pictures are not mandatory, but are a nice way to have your child's special day remembered with his/her dance friends.

The Park District utilizes Life Touch Portraits to provide dance photos. Photo order envelopes will be provided at a later date and must be brought to rehearsal. Group and individual photos will be taken immediately following your child's rehearsal performance. Life Touch will mail portrait packages 4 to 6 weeks from picture day. Any questions, please contact Life Touch at (847) 725-9920. Even if you are not ordering, please allow your child to pose for the group photo.

**Only students will be allowed in the photography area.** All parents are asked to please wait for their child in the auditorium. Dancers should be fully dressed in costume and ready when called. Please have your check/money in the provided envelope ready to be given to the helper parent prior to the start of rehearsal.

### **DVD**

DVDs will be available to order the day of recital for \$35. Any questions regarding purchasing a DVD, please contact Masterview at (815)444-1033. **BECAUSE THE QUALITY OF THE VIDEO IS AFFECTED BY FLASH PHOTOGRAPHY AND CAMERA LIGHTS, YOU ARE WELCOME TO VIDEO AND TAKE PICTURES THE DAY OF REHEARSAL ONLY.** No flash photography will be allowed on recital day. When the lights are down in the auditorium the flash of camera lights can become "blinding" on the stage. Anyone using flash photography during the recital will be asked to leave the performance. The safety of your child is our #1 priority.

## **Dress Rehearsal and Picture Information:**

**Date:** Saturday, May 6th, 2017

**Times:** Show 1, Act 1 9AM—10:30AM  
Show 1, Act 2 11AM—12:30PM  
Show 2, Act 1 1:30PM—3PM  
Show 2, Act 2 3:30PM—5PM

**\*Please be at rehearsal 15 minutes before your scheduled start time and dressed in recital costume.**

**Location:** Rialto Square Theatre  
15 E. Van Buren St.  
Joliet, IL 60432

For rehearsal only, enter through the Van Buren Street entrance. Go directly to the auditorium. Signs will be posted on the aisle seats with the songs the children will be dancing to. Your child will sit with their class and helper parents in the designated row. Parents that are not helping need to sit in the rows that are not marked.

The rehearsal is run in show order by scene and act. The dancers are dressed in full costume, stage sets and props will be in place and all of the technical details will be incorporated, such as lights, sound and curtains.

When your child has finished performing they will remain with the helper parents and proceed to the picture area. When the entire class has taken their photos, the helper parents will bring them back to the auditorium to the same designated row. You may pick them up there. If your child is not having their picture taken or your picture form has not been filled out and turned in to the helper parents, you can pick them up from a Plainfield Park District staff member in front of the stage following their rehearsal performance. Please keep in mind that you are responsible for your child's needs; the helper parents are not. One parent/guardian must stay at rehearsal at all times.

\*Please use restrooms located in the green room backstage for changing and other purposes.

**If a child is in more than one class, costume changes are the responsibility of the dancer's parent/guardian.** This is not the responsibility of the parent helpers, park district staff, or volunteers. Please make appropriate arrangements with your instructor.

## **Recital Information:**

**Recital Date:** Sunday, May 7th, 2017

**Recital Times:** Show 1 11AM  
Show 2 5:00PM

**Recital Location:** Rialto Square Theatre  
15 E. Van Buren St.  
Joliet, IL 60432

**All dancers need to arrive at Rialto Square Theater 30 minutes prior to the scheduled start time. All dancers must be fully dressed in costume. Helper parents will need to arrive 45 minutes prior to the start time.**

Parents will drop off dancers at the back stage entrance located on Scott St. Per Rialto procedures, parents will drop dancers off at the door and park district staff or helper parents will escort dancers to their dressing room. After you have dropped your child off, you must enter through the main entrance on Chicago St. with your ticket.

Dancers will remain backstage for the entire show. **We will not be releasing dancers until the whole show is over.** There will be no exceptions. Snacks and activities will be provided backstage.

When the show has ended, only one parent may stay in the auditorium to listen for your child's class to be dismissed. In order to control crowding and for the safety of participants, only one parent will be allowed to pick up your child after the show. If you have more than one child in the show, please stay until their song has been announced. After picking up your child, you may exit through the main entrance.

\*All shows will start on time. We cannot hold up a show for any one person. **Backstage doors will be locked 5 minutes prior to start time and will remain locked for the duration of the show.**

**Mommy & Me Participants Only:** If you wish to sit in the auditorium for the remainder of the show, you must have a ticket for yourself and your child. If not, you will need to remain in the green room for the duration of the show.

The Plainfield Park District and The Rialto Square Theatre are not responsible for lost or misplaced items.