PLAINFIELD PARK DISTRICT – OTTAWA STREET POOL
BIRTHDAY PARTY & PRIVATE RENTAL AGREEMENT

2016 AGREEMENT

I. RENTAL PROCEDURES & POLICIES:

A. RESERVATIONS: Applicants must be 21 or older. The applicant is required to sign the application. **Full payment is due at the time of registration.** Make all checks/money orders payable to Plainfield Park District. We also accept Mastercard and Visa for all payments.

B. APPLICATION APPROVAL: Staff initiates the approval process, however, the Plainfield Park District reserves the right to deny any request for just cause.

C. GENERAL INDEMNIFICATION: The renter agrees that it will pay for all damages to any property of the Park District resulting directly or indirectly from the conduct of any member, officer, employee, agent or guest of the organization, or any of its invitees. The renter also agrees that it will hold harmless and indemnify the Park District from and against any and all liability which may be imposed upon it for any injury to persons or property caused by the renter or any other person in connection with the renter's use of the facility named in this agreement.

D. CANCELLATIONS: All cancellations set forth by the renter will be subject to a $25 administrative fee. No refunds will be given for request made less than 48 hours in advanced. Notification of a cancellation made less than 48 hours prior to your scheduled rental time may result in the forfeiture of your total rental fee.

E. OTHER CANCELLATIONS: Your rental may be cancelled at any time by the Park District to ensure the safety of all guests. Examples include, but not limited to: inclement weather, maintence issues or other unsafe conditions. In the event we cancel your rental, you may request an additional make-up date or receive a full refund. Every attempt will be made to reschedule, however due to other scheduling commitments, space availability cannot be guaranteed.

F. RESCHEDULING: Only one (1) rescheduling of your rental is permitted under normal circumstances. Any request to do so made less than 48 hours of the original date will be charged an additional $25 administration fee. A rental that cannot be rescheduled must be cancelled according to the CANCELLATION policy.

II. RULES & REGULATIONS:

The following rules MUST be obeyed by the renter and all participants and or spectators of the event specified in the rental agreement. Failure to adhere to the following rules and regulations may result in: 1) Immediate closure of your event, and forfeiture of fees paid, 2) Disqualification from future rentals, and if necessary 3) Law Enforcement officials may be called.

1. Park District staff MUST be respected and obeyed at all times.
2. All regular pool rules apply and will be enforced at all times.
3. Any activities deemed inappropriate and indicated by the Park District staff are prohibited.
4. The Park District can not be held responsible for lost, stolen or damaged property.
5. The building and all equipment must be used and treated appropriately.
6. The responsible person submitting the application must be 21 years of age and be present during the entire rental.
7. Adequate supervision must be provided at all times. One adult (21 & over) must be in attendance for every ten guest 18 & under). Any group failing to maintain adequate adult supervision may result in immediate closure of event.
8. The rental must take place as described on the application, including the type of activity and the number of guest/participants, and must occur within the approved times.
9. The following rentals are prohibited; 1) Ongoing classes, programs, or activities that duplicate or are in conflict with a Park District program, 2) Activities for profit, 3) Events open for "general admission" to the public, 4) Activities that charge/collect admission or fees on site or in advance.
10. Smoking, alcoholic beverages, and any other illegal substances are strictly prohibited.
11. No food or beverages are allowed on pool deck, except in designated rental areas.
12. No sound amplification systems or outside music allowed.

*** Park District staff may enforce other rules as they apply to ensure the safety of all guests. If you have any questions regarding pool rules, please speak to management on duty.**

By signing below, the renter states that the renter has read and agrees to abide by all conditions.

Signature: _____ Date: _____/_____/_____