



PLAINFIELD PARK DISTRICT – OTTAWA STREET POOL
BIRTHDAY PARTY & PRIVATE RENTAL APPLICATION

2016 APPLICATION

CONTACT INFORMATION

Contact Name: Organization:
Address: City: Zip:
Phone (H): Phone (C): Phone (W):

RENTAL INFORMATION

Date of Rental: # of Guest Expected: # of Guest over Head Count:

PRIVATE RENTAL Rental times are two hours long. Fee of \$240.00 includes admissions for up to 40 guests, each additional guest over 40 is \$4.00.

Monday – Friday (8:30 – 10:30 pm) Saturday & Sunday (8 – 10 pm)

BIRTHDAY PARTY Rental times are two hours long during regular hours of operation. Fee of \$100.00 includes admissions for up to 20 guests, each additional guest over 20 is \$4.00.

Monday - Friday (2 – 4 pm) Saturday & Sunday (2-4pm)
Saturday & Sunday (4-6pm)
Saturday & Sunday (6-8pm)

Other Please Specify

Special Arrangements: Yes No If so, please specify:

AGREEMENT/ PAYMENT INFORMATION

By signing this form, I acknowledge that I have read and agree to abide by all Park District rules and regulations.

Signature: Date:

If authoring the Plainfield Park District to charge your credit card for the amount of the rental, please provide us with the information below:

Payment Amount: \$ Check Payable to Plainfield Park District (ck #:) Cash Payment
Visa Mastercard

OFFICE USE ONLY

Reservation #: _____

Table with 5 columns: Type, Rental Fee, Additional Fee, Total Payment Due, Amount Received. Rows include Private Rental and Birthday Party.

Application Approved: Yes No Date Approved: If not, please specify:

Manager Signature: Date: Head Guard Signature: Date: