

**MINUTES OF THE JANUARY 11, 2012
REGULAR BOARD OF COMMISSIONERS MEETING**

The regular monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, January 11, 2012 at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

President Brann called the meeting to order at 6:00 p.m. with the following members present: Wilson, Ludemann, Brann

Absent: Hurtado, Newton

Staff members present: Bettin, Bott, Calabrese, Coldwater, Crisman, Nugent, Ryan

Others present: Officer Lepic, Matt Campbell, Leslie Anderson, Peter Steinys, Richard Henry, Joe Huhn

Moved by Wilson that the board approve the agenda. Seconded by Ludemann. Roll call: Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion carried.

Moved by Wilson that the board approve the consent agenda which included minutes of the December 14, 2011 board of commissioners meeting; bond disbursement interim check number 1014; bills and claims check numbers 80544-80624 with check numbers 80429, 80449, 80470, 80474, 80479, 80480, 80481, 80482, 80483, 80484, 80485, 80486, 80487, 80488, 80489, 80490, 80491, 80492, 80493, 80530 & 80543 voided and the treasurer's report November 30, 2011. Seconded by Ludemann. Roll Call: Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

STAFF REPORTS

Executive Director

Greg Bott told the board he met with representatives from the Historical Society and there has been a change in thinking for a new agreement. Mr. Bott said they no longer want to have park district staff answer a phone for them because it doesn't have as much value to them as the cash contribution they receive from us for their utilities. Mr. Bott said he discussed with them that in our new agreement with them we want to do something more consistent with our mission and suggested they seek funding from other taxing bodies as well as the district. Mr. Bott said his intent is to send a letter to them stating this year's payment will be our final one and we look forward to working on a new agreement with them. The board agreed that this would be the final payment under this agreement.

Public Information

Marianne Ryan asked the board if Saturday, January 28 would be a good date for a ribbon cutting for the program space at the Heritage Professional Center. President Brann said that it is the conference weekend and several commissioners would be there. The board discussed an alternate and selected Saturday, February 4 at 10:00 a.m. for the ribbon cutting.

Recreation Department

Cheryl Crisman said the Heritage Center is up and running and that Leslie Anderson had a few words to say to the board. Leslie Anderson, Great Adventures Coordinator, thanked the board for allowing the facility to come to fruition and said the facility is beautiful. Ms. Anderson said the experience with the United Methodist Church was wonderful and things worked well. Ms. Anderson thanked Cheryl Crisman and Greg Bott for their work on the project. On behalf of the board, President Brann thanked staff for their patience and diligence with the project and said this is a positive way to start 2012.

Planning Department

Cameron Bettin said that based on a recommendation by Lee Goodson and Representative Tom Cross he has been appointed to the board of directors to the Illinois Conservation Foundation. Mr. Bettin said an update was included in the board packet regarding the pond in Winding Creek Park. Mr. Brann said he saw the information about River Edge and asked if staff contacted the fire department to see if they wanted to use it for training. Mr. Bettin said he had not. Mr. Brann asked if we were going to ask the fire department about using the Clow Stephens house for training. Mr. Bettin said we could if the board would like to. Commissioner Ludemann said she could check with the Deputy Chief at the Fire Department about River Edge and Clow Stephens.

Parks Department

Gene Coldwater told the board he is still compiling information for alarms at the maintenance shops and should have it ready for the next meeting. Mr. Coldwater said he is working with Cheryl Crisman on a bid for a new van.

Attorney

Matt Campbell said there was an amendment to the FOIA law that requires all elected officials to take a training class on the open meetings act and they have one year to do it. Mr. Bott said all the board members have taken the training already.

DISTRICT LEGISLATIVE REPORT

There was no report.

PRESIDENTS REPORT

- President Brann said he would like have a board committee to work with staff in reviewing all the insurance policies and what to do if the rates increase. Commissioner Wilson and Commissioner Ludemann volunteered to serve on the committee. Ms. Nugent said staff was discussing this at their last meeting and intended to bring it to the board during the budget discussion in May. Mr. Bott said he thinks the meetings should start sooner so that options could be included in the budget discussion.

PUBLIC COMMENTS

- Joe Huhn from Winding Creek subdivision said the neighbors around the pond are extremely encouraged by the work being done by staff to help with their pond situation. Mr. Huhn said the neighbors around the pond would be willing to co-op the cost of a solution and asked that staff talk to them about that if needed.
- Peter Steinys from River Point subdivision said their development has gone into foreclosure and asked if the Park District would be interested in property along the river, their lake and walking paths. President Brann asked Cameron Bettin and Greg Bott to look into it and bring a recommendation to the board.

Commissioner Hurtado arrived at 6:33 p.m.

COMMISSIONER COMMENTS

- Commissioner Wilson said he is elated about the Heritage Professional Center program space and thanked the administrative staff for all the work they put into the project. Mr. Wilson also thanked the preschool teaching staff for all their hard work. Mr. Wilson said he is excited about the possibilities on River Road.
- Commissioner Ludemann agreed with Commissioner Wilson and added that St. John Lutheran Church and the United Methodist Church would welcome us back. Ms. Ludemann wished everyone a happy new year.
- Commissioner Hurtado wished everyone a happy new year. President Brann informed Commissioner Hurtado that Commissioner Wilson and Commissioner Ludemann volunteered to serve on an insurance committee.

ACTION ITEMS

A. Consider 2012 Meeting Schedule

Moved by Wilson that the board approve the 2012 meeting schedule. Seconded by Ludemann. Roll Call: Hurtado-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

B. Consider 2012 IAPD Membership Dues

Moved by Wilson that the board approve the 2012 IAPD Membership dues. Seconded by Ludemann. Roll Call: Hurtado-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

C. Consider Concession Stand Lease Agreement

Moved by Wilson that the board approve the Concession Stand Lease Agreement. Seconded by Ludemann. Mr. Brann asked if there was any discussion. Commissioner Hurtado said item 2 states the fee is waived but he feels the park district should get some sort of revenue. Commissioner Wilson moved to table the item for further discussion. Seconded by Hurtado. Roll Call: Hurtado-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried. Mr. Bott asked the board for some direction on how to proceed. Mr. Hurtado said his concern is with the fees being waived and thinks we should get something. Mr. Hurtado said he thinks the wording in item 2 about the fee being waived for improvements previously completed needs to be changed. Mr. Brann asked the commissioners to review the agreement and give their input to Greg Bott so he can pass it along to staff members. Mr. Brann asked the commissioners to get their input to Mr. Bott within the next 2 weeks.

D. Consider Signage Agreement of Sports Groups

Moved by Wilson that the board approve the Signage Agreement of Sports Groups. Seconded by Ludemann. Mr. Brann asked if there was any discussion. Commissioner Hurtado said the agreement does not specify the type of material to be used for the signs or anything about liability insurance. Mr. Hurtado said he thinks both are needed. Mr. Bott said those could be added and that we would have insurance from the group because they are using the field. Mr. Hurtado said that at the end of the agreement there should be a line to print the name and title of the person signing it. Mr. Bott said if everyone is agreeable the board could approve the agreement subject to the changes. Commissioner Wilson amended his motion to approve the Signage Agreement of Sports Groups subject to the inclusion of material type to be used, liability insurance and adding space to print name and title. Seconded by Ludemann. Roll Call: Hurtado-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

NEW BUSINESS

There was no new business.

PRESIDENT'S RECAP OF BOARD DIRECTIVES TO STAFF

- Review all insurance policies with insurance committee and include options for discussion with the budget draft. – Maureen, Greg, Commissioner Wilson, Commissioner Ludemann
- Look into property at River Point subdivision. – Cameron Bettin, Greg Bott
- Board will provide input to Greg for revisions to concession stand agreement and staff will make revisions for consideration at next meeting. Board, Greg Bott, Cheryl Crisman

EXECUTIVE SESSION

Moved by Wilson that the board go into executive session at 6:48 p.m. to discuss possible land acquisition and personnel to reconvene. Seconded by Ludemann. Roll Call: Hurtado-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

The board reconvened in open session at 9:16 p.m.

ACTION FOR ITEMS DISCUSSED IN EXECUTIVE SESSION

Moved by Wilson that the board increase the opt out incentive for health insurance from \$1,300 as stated in the employee handbook to \$2,000 for the 2 requests submitted. Seconded by Ludemann. President Brann asked if there was any discussion. Commissioner Hurtado stated he felt the amount should not be increased. Roll Call: Hurtado-No, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

Moved by Ludemann that the board approve Resolution 2012-01. Seconded by Wilson. President Brann asked if there was any discussion. Commissioner Hurtado expressed his opposition to the resolution. Commissioner Ludemann stated she saw passing the resolution as a housekeeping procedure since the action was authorized by a prior board but they were unaware that a resolution was needed. Commissioner Wilson and President Brann agreed with Ms. Ludemann. Roll Call: Hurtado-No, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

ADJOURNMENT

Moved by Wilson that the meeting be adjourned at 9:19 p.m. Seconded by Ludemann. Ayes-4 Nays-0

Respectfully Submitted,

Gregory B. Bott, Secretary