

**MINUTES OF THE FEBRUARY 8, 2012
REGULAR BOARD OF COMMISSIONERS MEETING**

The regular monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, February 8 2012 at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

President Brann called the meeting to order at 6:00 p.m. with the following members present: Hurtado, Newton, Wilson, Ludemann, Brann

Absent:

Staff members present: Bettin, Bott, Calabrese, Coldwater, Crisman, Nugent, Ryan

Others present: Jill Mukushina, Matt Campbell

Moved by Wilson that the board approve the agenda. Seconded by Newton. Roll call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion carried.

Moved by Wilson that the board approve the consent agenda which included minutes of the January 11, 2012 board of commissioners meeting; bond issue disbursement check number 1015; bills and claims check numbers 80782-80889 with check numbers 80827, 80837, 80843, 80844, 80849, 80850, 80851, 80852, 80864 & 80865 voided; interim check numbers 80625-80787 with check numbers 80646, 80672, 80673, 80674, 80675, 80677, 8076 & 80781 voided and the December 31, 2011 treasurer's report.. Seconded by Ludemann. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

STAFF REPORTS

Executive Director

Greg Bott told the board that on Monday, March 5 there will be a Legislative Breakfast at Inwood Recreation Center at 7:30 a.m. and the Legislative Conference in Springfield will be held on May 1 & 2. Mr. Bott asked the board members to let him know if they would be attending either. Mr. Bott told the board that the State will be releasing the \$600,000 DCEO Grant and that the ITEP program has been reauthorized and staff has started talking about possible projects that we could submit.

Business Department

6 Month Budget Review

Maureen Nugent asked the board if there were any questions about the 6 month budget review which was included in the packet. There were no questions or discussion.

COMMITTEE REPORTS

Greg Bott reported that at the last meeting President Brann asked to have a committee to review all employee insurance and possible employee participation. Mr. Bott said the committee members are himself, Commissioners Wilson and Ludemann and Maureen Nugent. The members discussed when to meet and scheduled the first meeting for Friday, February 17th at 1:30 p.m.

DISTRICT LEGISLATIVE REPORT

Commissioner Newton distributed a legislative update from IAPD to the board.

PRESIDENTS REPORT

Board Retreat

President Brann told the board he would like to have a board retreat during the next month or two. Mr. Brann said he attended several sessions at the conference and he would like to share the information with the board at a retreat. Commissioner Newton asked if we would want to bring Joe McLennan back to facilitate the retreat. Mr. Bott suggested the board may want to discuss succession planning at the retreat. The board discussed a retreat and the consensus was to select a date at the next meeting.

Legislative Conference

President Brann said he would be attending the conference. Commissioners Wilson, Ludemann and Newton also said they would be attending. The board asked staff to try to get appointments with all of the representatives in our

district.

President Brann said he attended the open house at the Heritage Professional Center and it was great.

PUBLIC COMMENTS

Jill Mukushina from JBSRA updated the board on registration statistics.

COMMISSIONER COMMENTS

- Commissioner Wilson thanked the board for sending him to the conference in Chicago. Mr. Wilson said it was the best State conference he has ever attended. Mr. Wilson gave a brief report of the sessions he attended.
- Commissioner Hurtado said the grand opening was nice and the facility looks good.
- Commissioner Newton congratulated Cameron Bettin on being appointed to the Illinois Conservation Foundation board.
- Commissioner Ludemann said she is glad to see River Edge is gone. Ms. Ludemann asked about the name change for JBSRA. Cheryl Crisman said that the process to change the name is taking place and at the next meeting they will be voting on the new name.

ACTION ITEMS

A. Consider Removal of Concession Stand Lease Agreement from the Table

Moved by Newton to remove the concession stand lease agreement from the table. Seconded by Ludemann. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

B. Consider Concession Stand Lease Agreement

Commissioner Hurtado said he thinks we should charge a fee to operate the concession stands. Mr. Hurtado said the fee didn't have to be a huge fee but enough to cover some of the district costs such as insurance. Commissioner Newton said we have to insure the buildings whether they are used or not and didn't see what the purpose of the fee would be. Commissioner Ludemann said she agrees with Commissioner Newton and didn't see the purpose of a fee at this time. Commissioner Wilson said he sees Commissioner Hurtado's point and would like to see some type of a permit to run the concession stand and if we need to someday to work into charging a fee. President Brann said his concern is that each concession stand should have its own stand alone agreement between the group running it and the District. Mr. Brann said we should get the groups involved and get some input and by this time next year determine whether or not a fee is necessary. Mr. Brann said he would like to form a committee to form a game plan.

Moved by Wilson that the board approve the Concession Stand Lease Agreement. Seconded by Ludemann. President Brann asked if there was any discussion. Commissioner Hurtado said he had a couple of other issues with the agreement besides the fees. Mr. Hurtado said he has concerns with turning on and off the lights. The board discussed the current procedure for working the lights and the type of equipment used.

Commissioner Wilson withdrew his motion. Commissioner Ludemann withdrew her second. Moved by Wilson that the board approve the Concession Stand Lease Agreement with the following changes; paragraph 13 should state \$2 million dollars per incident; section 9 should state that no one under the age of 18 shall activate athletic field lights and section 5 should be changed to add and duties after rights in the last line. Roll Call: Hurtado-No, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

NEW BUSINESS

President Brann asked if there were any volunteers for the concession stand committee. Commissioner Hurtado volunteered. Mr. Brann also volunteered. The committee set their first meeting date for Wednesday, March 7 at 3:00 p.m.

PRESIDENT'S RECAP OF BOARD DIRECTIVES TO STAFF

Staff will inform sports groups that the board is considering charging a fee for running the concession stands.

EXECUTIVE SESSION

Moved by Newton that the board go into executive session at 7:30 p.m. to discuss possible land acquisition and to review executive session minutes from January, 2004 thru December, 2011 to reconvene. Seconded by Hurtado. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

The board reconvened in open session at 8:20 p.m.

ACTION FOR ITEMS DISCUSSED IN EXECUTIVE SESSION

Consider Resolution 2012-02

Moved by Ludemann that the board approve Resolution 2012-02. Seconded by Wilson. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

Mr. Bott said that one of the topics for the retreat could be to start a process for hiring a new director and to establish some criteria. The board briefly discussed a timeline for how many months in advance of the director's retirement a new person should be hired.

Commissioner Hurtado asked that to have something added to the sign in sheet to make people aware that the meeting is being recorded.

BOARD EVALUATION OF MEETING

Commissioner Wilson thought it was an excellent meeting and appreciates that President Brann gets comments from everyone.

ADJOURNMENT

Moved by Hurtado that the meeting be adjourned at 8:30 p.m. Seconded by Newton. Ayes-5 Nays-0

Respectfully Submitted,

Gregory B. Bott, Secretary