

**MINUTES OF THE MAY 8, 2013
REGULAR BOARD OF COMMISSIONERS MEETING**

The regular monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, May 8, 2013 at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

President Brann called the meeting to order at 6:00 p.m. with the following members present: Hurtado, Wilson, Ludemann, Brann

Absent: None

Staff members present: Bettin, Bott, Calabrese, Coldwater, Crisman, Nugent, Ryan

Others Present: Matt Campbell, and approximately 10 people in the audience

Moved by Wilson that the board approve the agenda. Seconded by Ludemann. Roll call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion carried.

Moved by Wilson that the board approve the consent agenda which included minutes of the April 10, 2013 board of commissioners meeting; bills and claims check numbers 85466-85568 with check numbers 85510, 85511, 85521, 85522, 85523, 85524, 85539, & 85540 voided; interim check numbers 85348-85465 with check number 85377 voided; treasurer's report February, 2013 and the treasurer's report March, 2013. Seconded by Ludemann. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

ACTION ITEMS

1. Consider Removing the Intergovernmental Agreement with Wheatland Township from the Table

Moved by Newton to remove the Intergovernmental Agreement with Wheatland Township from the Table. Seconded by Wilson. Mr. Brann asked if there was any discussion. There was none. Roll Call: Hurtado-No, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

2. Consider Intergovernmental Agreement with Wheatland Township

Moved by Wilson that the board approve the Intergovernmental agreement with Wheatland Township. Seconded by Ludemann. President Brann asked if there was any discussion. Commissioner Hurtado expressed concern about entering the agreement because it is for 5 years and Wheatland Township's lease for the space is only for 2 years. Mr. Brann said he likes the agreement because it would provide space in area that we could service better at no cost. Mr. Hurtado said he would like to see the wording changed regarding the location because they are not going to be there 5 years and is concerned of what will happen. Roll Call: Hurtado-No, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

3. Consider Resolution 2013-02 A Resolution Authorizing the President and Secretary to Execute an Agreement Between the Village of Plainfield and the Plainfield Township Park District

Moved by Hurtado that the board approve Resolution 2013-02. Seconded by Newton. Mr. Brann asked if there was any discussion. There was none. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

4. Consider Bid Award for 2013 Aux Sable, Boy Scout, the Streams and Winding Creek Path Improvements

The board reviewed bids received for the 2013 Aux Sable, Boy Scout, the Streams and Winding Creek Path Improvements from Kendall Excavating & Septic, LLC \$108,110.00; Frank Burla & Sons Builders, Inc. \$120,084.00; GLI Services, Inc. \$123,248.00. Moved by Wilson that the board award the total base bid and Alternate "A" for the Path Improvements at Aux Sable, Boy Scout, The Streams, and Winding Creek to Kendall Excavating & Septic, LLC who is in good standing with the State, in the amount of \$108,110.00 Seconded by Ludemann. Mr. Brann asked if there was any discussion. Commissioner Hurtado said the budget for the project was \$75,000.00 and the project came in at \$108,110.00 and thinks we should reject the bid and rebid the project. Mr. Bettin said a few of the projects were budgeted for before the ADA audit came in which changed the scope which is why that amount was budgeted. Mr. Hurtado said he thinks the parks should be bid separately. Mr. Hurtado asked how long the bid was on the website. Mr. Bettin said it was on the website for 2 weeks and was advertised in the newspaper. Roll Call: Hurtado-No, Newton-No, Wilson-Yes, Ludemann-Yes, Brann-No. Motion Fails. Mr. Bott asked the board how they would like staff

to proceed with the project. The board consensus was get more specific with the budget and rebid it.

5. Consider Bid Award for Seasonal Brochure Printing

The board reviewed bids received for the 2013-2014 seasonal brochure printing from Action Printing \$11,590.00; American Litho \$11,010; and K.K. Stevens Publishing \$10,573.92; and Titan Image Group \$14,870.00. Moved by Hurtado that the board award the bid for the printing of the Fall/Holiday 2013, Winter/Spring 2014, and Summer 2014 Seasonal Brochures to K.K. Stevens Publishing Company. Seconded by Newton. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes.

EXECUTIVE SESSION

Moved by Brann that the board go into executive session at 6:12 p.m. to discuss possible land acquisition to reconvene. Seconded by Newton. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

President Brann and the board asked Peter Steinys and Janet Silosky to join the board during executive session.

The board reconvened in open session at 6:28 p.m.

Commissioner Newton presented a plaque to Commissioner Wilson for his 30 years of service. Mr. Newton said the board appreciates everything he has done for the district and that we couldn't have been where we are now without him. Commissioner Wilson thanked staff for a terrific 30 years and said it's all because of you and your dedication to your jobs. Commissioner Wilson thanked Mr. Bott and said that it was because of his choices for staff that we were able to accomplish what we have and that he will miss working together.

Vice President Ludemann presented a plaque to President Brann for his 6 years of service. Mr. Brann said thank you to everybody.

ADJOURNMENT

Moved by Wilson that the meeting be adjourned at 6:32 p.m. Seconded by Ludemann. Ayes-5 Nays-0

Respectfully Submitted,

Gregory B. Bott, Secretary

Secretary Pro-Tem Bott called the meeting to order at 6:41 p.m.

INSTALLATION OF NEWLY ELECTED COMMISSIONER

Secretary Pro-Tem Bott swore in newly elected commissioners Peter Steinys and Janet Silosky.

ELECTION OF OFFICERS

Secretary Pro-Tem Bott asked for nominations for President. A motion was made by Janet Silosky to nominate Pete Hurtado as President. Seconded by Steinys. Mr. Bott asked if there were any other nominations. A motion was made by Commissioner Newton to nominate Mary Kay Ludemann as President. Seconded by Ludemann. Mr. Bott asked the board if they wanted to do a voice vote or written vote. Commissioner Newton asked Mr. Hurtado if he accepted the nomination. Commissioner Hurtado said yes. Commissioner Newton asked Ms. Ludemann if she accepted the nomination. Vice President Ludemann said yes. It was decided to a vote by voice vote. Mr. Bott asked for all those in favor of Peter Hurtado as president say aye. There were 3 ayes. Mr. Bott asked for all those in favor of Mary to say aye. There were 2 ayes. Commissioner Hurtado was elected president.

President Hurtado asked for nominations for Vice President. A motion was made by Commissioner Steinys to nominate Janet Silosky as vice president. Seconded by Silosky. Mr. Hurtado asked for all those in favor of Janet Silosky as vice president to say aye. Ayes-5. Nays-0

Executive Director Bott said the next office to appoint is Secretary and that typically the board appoints the director. Mr. Bott said he would suggest appointing Cameron Bettin so they wouldn't have to do it again at the next meeting. Commissioner Steinys asked if this could be done at the next meeting. Moved by Ludemann that Cameron Bettin be appointed as secretary. Seconded by Newton. Roll Call: Steinys-No, Silosky-No, Ludemann-Yes, Newton-Yes, Hurtado-No. Motion failed. Moved by Silosky to appoint Garrett Peck as secretary. Seconded by Steinys. Commissioner Ludemann asked if it was legal to have someone not affiliated with the park district to serve as secretary. Attorney Campbell said it is legal but it hasn't been the practice of the district. Roll Call: Steinys-Yes, Ludemann-No, Newton-No, Silosky-Yes, Hurtado-Yes. Motion Carried.

Moved by Silosky to appoint Sandi Walton as Recording Secretary. Seconded by Steinys. Roll Call: Steinys-Yes, Ludemann-No, Newton-No, Silosky-Yes, Hurtado-Yes. Motion Carried.

Respectfully Submitted,

Gregory B. Bott, Secretary

Wendi M. Calabrese, Recording Secretary

Moved by Ludemann to appoint Maureen Nugent as Treasurer. Seconded by Newton. Roll Call: Steinys-No, Newton-Yes, Ludemann-Yes, Silosky-No, Hurtado-No. Motion Failed. Moved by Silosky to appoint Doug Booth as Treasurer. Seconded by Steinys. Commissioner Ludemann said that if this person gets elected, they will need to go through the same investigation and background checks that any employee of the district would go through. Roll Call: Steinys-Yes, Ludemann-No, Newton-No, Silosky-Yes, Hurtado-Yes. Motion Carried.

Moved by Ludemann that Richard Kavanagh of Kavanagh, Grumley & Gorbold LLC be appointed as Park District Attorney. Seconded by Hurtado. Roll Call: Steinys-Yes, Ludemann-Yes, Newton-Yes, Silosky-Yes, Hurtado-Yes. Motion Carried.

Moved by Hurtado that The Enterprise Newspaper be used as the official District newspaper for legal notices and publications. Seconded by Ludemann. Roll Call: Steinys-Yes, Ludemann-Yes, Newton-Yes, Silosky-Yes, Hurtado-Yes. Motion Carried.

Moved by Hurtado that the Herald News be used as a secondary newspaper for official District publications. Seconded by Ludemann. Roll Call: Steinys-Yes, Ludemann-Yes, Newton-Yes, Silosky-Yes, Hurtado-Yes. Motion Carried.

Moved by Ludemann that the board approve the agenda. Seconded by Silosky. Roll Call: Steinys-Nay, Ludemann-Yes, Newton-Yes, Silosky-Yes, Hurtado-Yes. Motion Carried.

STAFF REPORTS

Business Manager

Affordable Care Act

Maureen Nugent said that a memo regarding the Affordable Care Act was included in the board packet. Ms. Nugent said that one of the first pieces staff is looking at is getting some direction from the board on employee full time status. Ms. Nugent said that with the changes we would be required to offer health insurance to employees working an average of 28 hours per week. Ms. Nugent said there are several options for the board to consider and staff needs direction for planning purposes. Mr. Hurtado said the board would think it over and get back to staff at the next meeting.

District Legislative Report

Greg Bott said that he, Cameron Bettin, John Wilson, and Commissioner Ludemann had good meetings with Representative Cross and Senator Bertino-Tarrant while they were at the Legislative Conference.

President's Report

There was no report.

Public Comments

There were no public comments.

Commissioner Comments

- Commissioner Silosky said she is delighted to be here and with all the wonderful people sitting around the table.
- Commissioner Steinys said he wants the opportunity to get the best bang out of our buck with the budget and have activities established and build some fieldhouses so we don't have to rely on the schools.
- Commissioner Ludemann congratulated Matt Schuler from Plainfield for getting a gold medal in powerlifting and qualifying for the Special Olympics.
- Commissioner Newton welcomed the two new board members and said he's looking forward to working together.
- President Hurtado said he's looking forward to working with the board and towards a bright future for the Park District.

Action Items

A. Consider Banking Resolution with First Midwest Bank

Moved by Silosky that the board amend the resolution as presented to remove the names listed and replace them with Doug Booth, Treasurer; Peter Steinys, Janet Silosky and Peter Hurtado. Seconded by Steinys. Roll Call: Steinys-Yes, Ludemann-Yes, Newton-Yes, Silosky-Yes, Hurtado-Yes. Motion Carried.

B. Consider Revised Application and Agreement the Illinois Funds

Moved by Silosky that the board amend the Illinois Fund as presented to remove the names listed and replace them with Doug Booth, Treasurer; Peter Steinys, Janet Silosky and Peter Hurtado. Seconded by Steinys. Roll Call: Steinys-Yes, Silosky-Yes, Ludemann-Yes, Newton-Yes, Hurtado-Yes. Motion Carried.

New Business

There was no new business.

President's Recap of Board Directives to Staff

- Rebid path paving project

Executive Session to Discuss Possible Land Acquisition

Moved by Newton that the board go into executive session at 7:03 p.m. for the purpose of discussing possible land acquisition. Seconded by Silosky. Roll Call: Steinys-Yes, Silosky-Yes, Ludemann-Yes, Newton-Yes, Hurtado-Yes. Motion Carried.

The board reconvened in open session at 7:15 p.m.

Moved by Silosky that the meeting be adjourned at 7:16 p.m. Seconded by Steinys. Ayes-5 Nays-0

Respectfully Submitted,

Garrett Peck, Secretary