



**MINUTES OF THE DECEMBER 10, 2014  
PARK BOARD OF COMMISSIONERS MEETING**

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The monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, December 10, 2014 at the Heritage Professional Center, 24023 W. Lockport Street, Plainfield.

CALL TO ORDER/ ROLL CALL / PLEDGE

President Ludemann called the meeting to order at 6:00 pm.

There were 8 members of the public in attendance.

Board members present: Ayres, Ludemann, Newton, Silosky, Steinys

Absent: Hurtado

Staff members present: Carlo Capalbo, Executive Director  
Doug Booth, Director of Communications and Marketing  
Nicole Button-Bates, Recreation Assistant  
Gene Coldwater, Director of Parks  
Cheryl Crisman, Director of Recreation  
Maureen Nugent, Director of Finance and Human Resources  
Matt Campbell, Attorney

Mimi Poling lead the pledge.

President Ludemann asked for a motion to amend the presented agenda to move section 8, the bond hearing to the next item. A motion was made by Silosky to amend the presented agenda by moving section 8, the Bond Issuance Notification Act (BINA) Hearing up to the next agenda item. Seconded by Ayres. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.

PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF COMMISSIONERS TO SELL \$400,000 GENERAL OBLIGATION LIMITED TAX BONDS

President Ludemann stated the next agenda item for the Park Board of Commissioners is a public hearing to receive public comments on the proposal to sell \$400,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. A motion was made by Commissioner Steinys that the Park Board of Commissioners open the public hearing concerning the intent of the Park Board of Commissioners to sell \$400,000 General Obligation Park Bonds at 6:03 p.m. Seconded by Ayres. Roll Call: Ayres-Yes, Hurtado-Ludemann-Yes, Newton-Yes, Silosky-Yes, Steinys-Yes. Motion Carried. President Ludemann stated the next agenda item for the Park Board of Commissioners is a public hearing to receive public comments on the proposal to sell \$400,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto is open. President Ludemann asked if there were any comments from the commissioners. There being none President Ludemann asked for any public comments concerning the proposed issuance of the bonds. There being none, President Ludemann stated all persons desiring to be heard have been given an opportunity to present oral and written testimony with respect to the proposed issuance of the bonds. A motion was made by Commissioner Newton that the Park Board of Commissioners close the public hearing concerning the intent of the Park Board of Commissioners to sell \$400,000 General Obligation Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto at 6:04 p.m. Seconded by Commissioner Steinys. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.

INSTALLATION OF COMMISSIONER

President Ludemann administered the Oath of Office to Ridgley Ann "Mimi" Poling.

ROLL CALL

Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Poling – Yes, Silosky-Yes, Steinys-Yes.



PUBLIC COMMENTS

Vicky Polito congratulated Ms. Poling and said that Naperville Park District is hosting a focus group to gather ideas from residents and thought it might be something we could consider.

CONSENT AGENDA

A motion was made by Newton that the Park Board of Commissioners approve the consent agenda which included minutes of the November 12, 2014 Park Board of Commissioners meeting; interim check numbers 90920-91015 totaling \$507,315.82 with check numbers 90950 & 91004 totaling \$0.00 voided with direct deposits totaling \$110,905.10 and bills and claims check numbers 91016-91130 Totaling \$186,713.01 with Check Numbers 91042, 91060, 91065, 91066, 91068, 91073, 91079, 91080, 91081, 91082, 91106, 91121 Voided Totaling \$0.00 Voided. Seconded by Commissioner Steinys. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.

STAFF REPORTS

A. Executive Director

The Executive Director told the Board that the Journey to the North Pole event went well and there was good cooperation between the recreation and maintenance departments and also thanked Deputy Chief Stratton for his participation in the event. The Executive Director said he has been working with Engineering Resources and ComEd on the ITEP portion of the trail so the trail work can continue. The Executive Director said the senior luncheon co-sponsored with Plainfield Township at the Plainfield Township Fire Protection District was attended by over 200 residents. The Executive Director said he received a letter today from a law firm asking if they could install a 20' x 20' sign advertising a subdivision at Four Seasons Park and they would pay the District for that right and is looking for direction from the Board. The consensus of the Board was for the Executive Director to look into the request and bring more information back to them.

B. Director of Recreation

1) Ottawa Street Pool Report

The Recreation Manager for Athletics and Outdoor Facilities presented a revenue and expense report and enrollment figures for the 2014 Ottawa Street Pool season.

ACTION ITEMS

A. Seeking a Motion to Approve the Sale of \$400,000 General Obligation Limited Tax Park Bonds

A motion was made by Commissioner Silosky that the Park Board of Commissioners approve the sale of \$400,000 general obligation limited tax park bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. Seconded by Commissioner Ayres. Roll Call: Ayres-Yes, Hurtado-No, Ludemann-Yes, Newton-Yes, Poling-Yes, Silosky-Yes, Steinys-No. Motion Carried.

B. Seeking a Motion to Approve Resolution 2014-19 (A Resolution for Issuance of Procurement Cards)

A motion was made by Commissioner Newton that the Park Board of Commissioners approve Resolution 2014-19. Seconded by Commissioner Hurtado. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.

C. Seeking a Motion to Approve the 2015 Park Board of Commissioners Meeting Schedule

A motion was made by Commissioner Steinys that the Park Board of Commissioners approve the 2015 meeting dates and location as presented. Seconded by Hurtado. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.

D. Seeking a Motion to Approve a Contract with Eco Clean Maintenance, Inc. for Cleaning Services

A motion was made by Commissioner Newton that the Park Board of Commissioners authorize the Director of Recreation to execute a yearly cleaning contract of the Recreation/Administration Center, Recreation/Administration Center Annex, Streams Recreation Center, Heritage Professional Center, and Normantown Equestrian Center with Eco Clean Maintenance for a total base price of \$17,544.00. Seconded by Hurtado. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.



E. Seeking a Motion to Approve a Contract with Design Perspectives for the Comprehensive Master Plan

A motion was made by Commissioner Steinys that the Park Board of Commissioners authorize the Executive Director to enter into a contract with Design Perspectives, Inc. for comprehensive planning services at a base cost of \$75,000. Seconded by Newton. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.

F. Seeking a Motion to Remove Resolution 2014-20 from the Table

A motion was made by Commissioner Newton that the Park Board of Commissioners remove Resolution 2014-20 from the table. Seconded by Silosky. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.

G. Seeking a Motion to Approve Resolution 2014-20 (A Resolution for an Intergovernmental Agreement with Plainfield Township for Seniors and Adults)

A motion was made by Commissioner Poling that the Park Board of Commissioner approve Resolution 2014-20. Seconded by Hurtado. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.

H. Seeking a Motion to Approve Resolution 2014-25 ( A Local Appropriation Resolution)

A motion was made by Commissioner Steinys that the Park Board of Commissioners approve Resolution 2014-25 regarding the execution and funding allocation for the IDOT Local Agency Agreement. Seconded by Commissioner Ayres. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.

NEW BUSINESS

There was no new business.

BOARD INITIATIVES

- The Executive Director will get clarification on the sign request and bring information back to the Board.

COMMISSIONER COMMENTS

- Commissioner Ayres welcomed Commissioner Poling to the Board and wished everyone happy holidays and a prosperous new year.
- Commissioner Hurtado welcomed Commissioner Poling to the Board and wished everyone a Merry Christmas.
- Commissioner Newton welcomed Commissioner Poling.
- Commissioner Poling said she is very excited to be a part of the Board.
- Commissioner Silosky wished everyone Merry Christmas.
- Commissioner Steinys welcomed Commissioner Poling and wished everyone happy holidays.
- Commissioner Ludemann welcomed Commissioner Poling. Commissioner Ludemann recognized Eagle Scout Jake Smith for building benches in the Riverside Townes Park. Commissioner Ludemann thanked "The Happy Hookers" knitting and crochet group for knitting 60 hats and donating them to the Plainfield Methodist Church who then donated them to Trinity Food Pantry in Joliet. Commissioner Ludemann presented a plaque of Recognition for Leadership from the Riverfront Foundation that was awarded to the Park District. Commissioner Ludemann referenced letter that was in the packet from Lockport regarding the formation of an SRA and that if you would like to discuss it further as a Board to contact the Executive Director. Commissioner Ludemann wished everyone Merry Christmas and happy new year.

EXECUTIVE SESSION

A motion was made by Commissioner Silosky at 6:43 p.m. that the Park Board of Commissioners enter into executive session as permitted under the Open Meetings Act under 5 ILCS 120/2.(c)(2) collective negotiating matters between the public body and its employees or their representatives; 5 ILCS 120/2.(c)(21) discussion of minutes of meetings lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 to reconvene. Seconded by Commissioner Newton. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.



VI. A.

A motion was made by Commissioner Newton that the Park Board of Commissioners reconvene in open session at 6:56 p.m. Seconded by Commissioner Silosky. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Silosky-Yes, Steinsy-Yes. Motion Carried.

ACTION FOR ITEMS DISCUSSED IN EXECUTIVE SESSION

A. Seeking a Motion to Approve the October 8, 2014 Executive Session Minutes

A motion was made by Commissioner Hurtado that the Park Board of Commissioners approve the minutes of the October 8, 2014 executive session and for them to remain closed until the next appropriate review period. Seconded by Commissioner Newton. Roll Call: Ayres-Yes, Hurtado-Yes, Ludemann-Yes, Newton-Yes, Poling-Abstain, Silosky-Yes, Steinsy-Yes. Motion Carried.

ADJOURN

A motion was made by Commissioner Steinsy to adjourn the meeting at 6:58 p.m. Seconded by Ayres. Ayes-5 Nays-0

The meeting was adjourned at 6:58 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Wendi Calabrese".

Wendi Calabrese, Secretary