



**MINUTES OF THE JULY 8, 2015
PARK BOARD OF COMMISSIONERS MEETING**

CALL TO ORDER/ ROLL CALL / PLEDGE

President Ludemann called the July 8, 2015 Park Board of Commissioners meeting to order at 6:05 pm. There were approximately 4 people in attendance.

Board members present: Ayres, Ludemann, Newton, Poling, and Steinys Absent: Hurtado

Staff members present: Carlo Capalbo, Executive Director
Wendi Calabrese, Executive Assistant / Secretary
Gene Coldwater, Director of Parks
Cheryl Crisman, Director of Recreation
Maureen Nugent, Director of Finance and HR / Treasurer
Matt Campbell, Attorney

Commissioner Poling led the pledge.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Moved by Poling that the board approve the consent agenda which included minutes of the June 10, 2015 Park Board of Commissioners meeting; minutes of the June 24, 2015 Park Board of Commissioners special meeting; interim check numbers 92449-92714 totaling \$554,668.27 with check numbers 92452, 92492, 92504, 92505, 92506, 92553, 92558, 92559, 92611, 92612, 92613, 92645, 92646, 92647, 92648, 92649, 92650, 92651, 92652, 92653, 92654, 92655, 92656, 92657, 92664, 92665, 92688 totaling \$0.00 voided with direct deposits totaling \$123,052.85; bills and claims check numbers 92715-92721 totaling \$114,280.76 and the Treasurer's Report May, 2015. Seconded by Steinys. Roll Call: Hurtado-Yes, Kazmark-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Steinys-Yes. Motion Carried.

STAFF REPORTS

A. Executive Director

- Thanked the staff, police, fire, public works and all who worked the Patriotic Picnic.
- South Suburban Parks and Recreation Professional Association (SSPRPA) hosted a Kid's Play Day for the children in Coal City. Three members of our recreation team participated in the event.
- The park dedication ceremony for PFC Andrew Meari Memorial Park is this Saturday at 11:00 am.
- 8 playgrounds have had fiber added and there are plans to do 10-15 more this season. The maintenance team is working on eliminating weeds in the play beds and although the rain is not helping they are doing a good job of keeping up.
- Would like to discuss the Mission, Vision and Values during New Business this evening for approval in August.

COMMITTEE REPORTS

A. Capital & Development

No report.

B. Finance & Liability

No report.

C. Personnel & Policy

Commissioner Poling said the committee is working on an evaluation method for the executive director and revised the outstanding check policy that is being presented this evening.

D. Recreation & Marketing

No report.

E. Governance & Accountability

No report.



ACTION ITEMS

A. Seeking a Motion to Approve Ordinance 2015-03 (An Ordinance for the Combined Annual Budget and Appropriation of the Plainfield Township Park District, Will and Kendall Counties, Illinois for the Fiscal Year Beginning July 1, 2015 and Ending December 31, 2015)

Moved by Steinys that the board approve Ordinance 2015-03 as presented. Seconded by Poling. Roll Call: Hurtado-Abstain, Kazmark-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Steinys-No. Motion Carried.

B. Seeking a Motion to Approve the Outstanding Check Policy

Moved by Hurtado that the board approve the Outstanding Check Policy as presented. Seconded by Steinys. Roll Call: Hurtado-Yes, Kazmark-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Steinys-No. Motion Carried.

C. Seeking a Motion to Approve an Intergovernmental Agreement with the Village of Plainfield for Mutual Assistance

Moved by Hurtado that the board approve the intergovernmental agreement with the Village of Plainfield for Mutual Assistance as presented. Seconded by Steinys. Roll Call: Hurtado-Yes, Kazmark-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Steinys-Yes. Motion Carried.

D. Seeking a Motion to Approve Resolution 2015-08 (A Resolution Designating Authorities for the Plainfield Township Park District with First Midwest Bank)

Moved by Hurtado that the board approve Resolution 2015-08 as presented. Seconded by Poling. Roll Call: Hurtado-Yes, Kazmark-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Steinys-Yes. Motion Carried.

E. Seeking a Motion to Approve the Updated Application to Participate in the Illinois Funds, Money Market Fund as Presented

Moved by Hurtado that the board approve the updated application and agreement to participate in the Illinois Funds, Money Market Fund as presented. Roll Call: Hurtado-Yes, Kazmark-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Steinys-Yes. Motion Carried.

OLD BUSINESS

A. Committee Redevelopment

President Ludemann made the following committee appointments:

- Capital and Development Commissioner Newton and Commissioner Steinys
- Finance and Liability Commissioner Ayres and Commissioner Hurtado
- Personnel & Policy Commissioner Poling and Commissioner Kazmark
- Recreation & Marketing Commissioner Kazmark and Commissioner Hurtado
- Governance & Accountability Commissioner Ludemann and Commissioner Newton

NEW BUSINESS

A. Presentation of Park Inventory Analysis

There was an update of the master plan process by Tod Stanton, Design Perspectives and Robby Layton, Design Concepts in regard to data gathered for demographics service areas and the method used to rate parks.

Commissioner Hurtado left the meeting at 7:20 p.m.

BOARD INITIATIVES

- Work on updating the land/cash ordinances.
- Work on overlays for maps to include the forest preserve, ball fields, etc.



V. B.

COMMISSIONER COMMENTS

- Commissioner Steinys commented that he is tired.
- Commissioner Ludemann welcomed Commissioner Kazmark and thanked her for volunteering. Commissioner Ludemann gave some samples of what other agencies do to recognized sponsors to the executive director to share with the staff.

ADJOURN

A motion was made by Commissioner Steinys to adjourn the meeting at 8:02 pm. Seconded by Newton. Ayes-5 Nays-0

Respectfully Submitted,

A handwritten signature in black ink that reads "Wendi Calabrese".

Wendi Calabrese, Secretary