

AUGUST 31, 2016 PLAINFIELD TOWNSHIP PARK DISTRICT PARK BOARD OF COMMISSIONERS AD HOC REFERENDUM COMMITTEE MEETING MINUTES

CALL TO ORDER / ROLL CALL / PLEDGE

The ad hoc referendum committee meeting of the Park Board of Commissioners, Plainfield Township Park District was held on Wednesday, August 31, 2016 at the Plainfield Township Park District Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

Secretary Calabrese called the meeting to order at 6:10 pm. Commissioner Ayres led the pledge to the flag. The following Commissioners were present: Ayres, Newton. A quorum was not established.

Staff present: Carlo Capalbo, Executive Director; Wendi Calabrese, Executive Assistant / Secretary; Maureen Nugent, Director of Finance & HR / Treasurer; Cheryl Crisman, Director of Recreation and Corinne Vargas, Senior Graphic Designer

There was 1 member of the public in attendance.

PUBLIC COMMENTS - There were no public comments.

COMMISSIONER COMMENTS - There were no commissioner comments.

DISCUSSION ITEMS

A. PLANNING FOR NOVEMBER 8, 2016 REFERENDUM

1) Review Strategy

The list of names for potential committee members has exceeded over 400. Those individuals were going to be invited to attend the upcoming informational meetings, however, because the meetings are scheduled for the Rec/Admin Center and there is a space constraint, a separate meeting mid—month will be held for them.

Commissioner Kazmark arrived at 6:15 pm, establishing a quorum.

2) Approve Signage

The committee looked at drafts for yard signs, banners for parks and retractable banners and made some changes.

3) Prepare Message

The committee discussed keeping the message concise and getting the question out as much as possible.

4) Review Website Information

The committee discussed including a calculator tool on the website so each individual homeowner could see their tax rate and also discussed included links to the county websites. The referendum page on the website would include a Q & A section and indicated when it is updated, the Comprehensive Master Plan, feasibility study results and the history of how we got to the point of a referendum. **Commissioner Kazmark left the meeting at 6:48 pm at which time there was no longer a quorum.**

5) Prepare 1st Open Information Meeting

The committee discussed the format for the informational meetings and felt it would be best to keep the presentation portion of the meeting short and then have more of a question and answer format.

Commissioner Ayres left the meeting at 7:12 pm

ADJOURN

The meeting was adjourned 7:15 pm.

Respectfully Submitted,



Wendi Calabrese, Secretary