

**MINUTES OF THE NOVEMBER 9, 2016  
PARK BOARD OF COMMISSIONERS REGULAR MEETING**

The regular monthly meeting of the Park Board of Commissioners, Plainfield Township Park District, was held on Wednesday, November 9, 2016 at the Plainfield Township Community Center, 15014 S. Des Plaines Street, Plainfield

CALL TO ORDER / ROLL CALL / PLEDGE

Vice President Poling called the meeting to order at 6:00 pm with the following members present: Ayres, Newton, Poling, Steinys

Absent: Hurtado, Kazmark, Ludemann

With a quorum being established, a motion was made by Commissioner Steinys that the Park Board of Commissioners allow Commissioner Ludemann to attend the meeting through audio means in accordance with the Board of Commissioners General Practices Policy Manual Section 5.5 due to illness. Seconded by Commissioner Ayres. Roll Call: Steinys-Yes, Ayres-Yes, Newton-Yes, Poling-Yes. Motion Carried. Commissioner Ludemann joined the meeting by telephone at 6:05 pm.

Staff present: Carlo Capalbo, Executive Director; Wendi Calabrese, Executive Assistant/Secretary; Maureen Nugent, Director of Finance & IT/Treasurer; & Jennifer Rooks-Lopez, Director of Parks & Planning  
There were approximately 25 members of the public in attendance. Commissioner Newton led the pledge to the flag.

PUBLIC COMMENTS

Ryan Cockrell a resident in the Riverside Townhomes addressed the Board with concerns of the way Riverside Parkway South (formerly Bott Park) is policed because of the types of activities take place in the park. Mr. Cockrell suggested using the park for a community garden.

CONSENT AGENDA

A motion was made by Commissioner Ayres that the Park Board of Commissioners approve the consent agenda which included minutes of the October 12, 2016, Park Board of Commissioners meeting; interim check numbers 95619-95679 totaling \$257,804.35 with check numbers 95633, 95651, 95668, & 95678 totaling \$0.00 voided with direct deposits Totaling \$105,511.52 and bills and claims check numbers 95680-95776 totaling \$386,738.43 with check numbers 95692, 95699, 95700, 95701, 95702, 95703, 95704, 95705, 95706, 95707, 95708, 95709, 95710, 95711, 95712, 95713, 95714, 95721, 95722, & 95764 totaling \$0.00 voided; and the September 2016 treasurer's report. Seconded by Commissioner Steinys. Roll Call: Ayres-Yes, Steinys-Yes, Newton-Yes, Poling-Yes, Ludemann-Yes. Motion Carried.

STAFF REPORTS

A. Executive Director

- The District received recognition for our 50 year anniversary and won a Partnership Award at the IAPD Best of the Best Awards Gala.
- The 50 year birthday bash and Chamber of Commerce after hours hosted by the Foundation were well attended.
- On November 26 the District will host a tree lighting ceremony at the Village Green which is being held in conjunction with the Chamber of Commerce Candlelight Christmas.
- The Journey to the North Pole has been expanded to 3 nights this year, December 8, 9 & 10.
- Staff is working on the FY 2017 budget and FY 2017 goals and objectives.
- Commissioner Poling will have a gingerbread house on display at the tree lightning and then it will be displayed at the Township Community Center.
- The early bird registration for attending the state conference in January is December 5.

## COMMITTEE COMMENTS

### A. Capital & Development

No report.

### B. Finance & Liability

Commissioner Ayres reported that the committee discussed the corporate and recreation funds, health insurance and the proposed salary classification.

### C. Personnel & Policy

No report.

### D. Recreation & Marketing

No report.

### E. Governance & Accountability

No report.

### F. Ad Hoc Referendum

No report.

## ACTION ITEMS

### A. IAPD Credentials Certification

A motion was made by Commissioner Steinys that the Park Board of Commissioners designate Commissioner Ludemann to serve as delegate, Jennifer Rooks-Lopez to serve as 1<sup>st</sup> alternate, and Carlo Capalbo to serve as 2<sup>nd</sup> alternate to the Annual Business Meeting of the Illinois Association of Park Districts to be held on Saturday, January 21, 2-017 at 3:30 pm in the Grand F Ballroom of the Hilton Hotel, 720 S. Michigan Avenue in Chicago, Illinois. Seconded by Commissioner Newton. Roll Call: Steinys-Yes, Newton-Yes, Ayres-Yes, Poling-Yes, Ludemann-Yes. Motion Carried.

### B. Ordinance Number 2016-06 An "Ordinance Providing for the Issue of Not to Exceed \$1,750,000 General Obligation Refunding Park Bonds of the Park District for the Purpose of Refunding Certain Outstanding Bonds of the Park District, Providing for the Levy of a Direct Annual Tax to Pay the Principal and Interest on Said Bonds, and Authorizing the Sale of the Bonds To The Purchaser Thereof"

A motion was made by Commissioner Ayres that the Park Board of Commissioners approve Ordinance Number 2016-06 An "Ordinance Providing for the Issue of Not to Exceed \$1,750,000 General Obligation Refunding Park Bonds of the Park District for the Purpose of Refunding Certain Outstanding Bonds of the Park District, Providing for the Levy of a Direct Annual Tax to Pay the Principal and Interest on Said Bonds, and Authorizing the Sale of the Bonds To The Purchaser Thereof". Seconded by Commissioner Newton. Roll Call: Ayres-Yes, Newton-Yes, Poling-Yes, Steinys-Abstain, Ludemann-Yes. Motion Carried.

### C. Ordinance Number 2016-07 2016 Tax Levy

A motion was made by Commissioner Steinys that the Park Board of Commissioners approve Ordinance Number 2016-07. Seconded by Commissioner Ayres. Roll Call: Steinys-No, Ayres-Yes, Newton-Yes, Poling-Yes, Ludemann-Yes. Motion Carried.

## OLD BUSINESS

There was no old business.

## NEW BUSINESS

### A. Corporate and Recreation Funds

Members of the leadership team presented a draft of the corporate and recreation funds from the FY 2017 budget to the Board.

## B. Employee Organization and Compensation Review

Executive Director Capalbo presented changes to the employee organization chart and compensation schedule the Board. The Board had no concerns or changes to the items presented.

### BOARD INITIATIVES

- Contact Plainfield Police regarding not asking people to leave parks after dusk.

### COMMISSIONER COMMENTS

- Commissioner Steinys asked about seeking additional revenues and why the District isn't using unused concession stands. Commissioner Steinys stated that the District should be hosting large, multi-day events.
- Commissioner Poling is very thankful for the positive outcome of the referendum.
- Commissioner Ludemann thanked the committee and staff on the successful outcome of the referendum and thanked community for supporting the referendum.

### ADJOURN

A motion was made by Commissioner to adjourn the meeting at 7:13 p.m. Seconded by Commissioner.  
Ayes – 5 Nays – 0

The meeting was adjourned at 7:13 pm.

Respectfully Submitted,



Wendi Calabrese, Secretary