

**MINUTES OF THE DECEMBER 9, 2015
PARK BOARD OF COMMISSIONERS MEETING**

CALL TO ORDER/ ROLL CALL / PLEDGE

President Ludemann called the December 9, 2015 Park Board of Commissioners meeting to order at 6:00 pm.

There were approximately 6 people in attendance.

Board members present: Ayres, Hurtado, Kazmark, Ludemann, Newton, Poling

Absent: Steinys

Staff members present: Carlo Capalbo, Executive Director
Wendi Calabrese, Executive Assistant / Secretary
Gene Coldwater, Director of Parks
Cheryl Crisman, Director of Recreation
Maureen Nugent, Director of Finance & HR / Treasurer
Jennifer Rooks-Lopez, Director of Planning
Matt Campbell, Attorney

Commissioner Ayres led the pledge.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

A motion was made by Commissioner Hurtado that the Park Board of Commissioners approve the consent agenda which included minutes of the November 11, 2015 Park Board of Commissioners meeting; the November 19, 2015 special Park Board of Commissioners meeting, interim check numbers 93582-93659 totaling \$264,927.69 with check numbers 93583, 93584, 93602, 93627 & 93648 totaling \$0.00 voided with direct deposits totaling \$102,989.72; bills and claims check numbers 93660-93731 totaling \$926,852.49 with check numbers 93666, 93667, 93668, 93669, 93670, 93671, 93672, 93673, 93674, 93675, 93676, 93677, 93678, 93679, 93680, 93691, 93693, 93694 & 93703 totaling \$0.00 voided and the treasurer's report October, 2015. Seconded by Commissioner Ayres. Roll Call: Hurtado-Yes, Ayres-Yes, Kazmark-Yes, Newton-Yes, Poling-Yes, Ludemann-Yes. Motion Carried.

STAFF REPORTS

A. Executive Director

- Last Thursday the District held Journey to the North Pole events and kudos go to Misty Bartlett, the parks staff, Director Rooks-Lopez and the division managers. Due to weather conditions the event had to be rerouted for safety reasons caused by the weather and worked very hard that day to do it. The event had 382 people which is up 86 from last year.
- The Active Adult luncheon was held Monday with 161 participants. Thank you to Representative Batinick for his sponsorship and to the Plainfield Township Fire Protection for the use of their facility.
- 124 cards made at the Patriotic Picnic for Operation Care Package were sent to our troops.

B. Director of Recreation

1. LCSRA Budget

Jill Mukushina, Manager of Special Recreation presented a draft of the 2016 budget and program statistics from the past year to the Board.

COMMITTEE REPORTS

A. Capital & Development

Commissioner Newton said the committee met and the item will be discussed later on the agenda.

B. Finance & Liability

Commissioner Ayres said the committee met and had a good discussion.

C. Personnel & Policy

Did not meet, no report.

D. Recreation & Marketing

Did not meet, no report.

E. Governance & Accountability

Did not meet, no report.

ACTION ITEMS

A. Resolution 2015-08 (A Resolution Authorizing Membership in the Park District Risk Management Agency Property/Casualty Program)

A motion was made by Commissioner Hurtado that the Park Board of Commissioners approve Resolution 2015-08 a resolution authorizing membership in the Park District Risk Management Agency Property/Casualty Program as presented and authorize Executive Director Capalbo to execute any documentation required. Seconded by Commissioner Ayres. Roll Call: Hurtado-Yes, Ayres-Yes, Kazmark-Yes, Newton-Yes, Poling-Yes, Ludemann-Yes. Motion Carried.

B. Resolution 2015-09 (A Resolution Acknowledging the Plainfield Township Park District's Recognition and Dedication to the Loss Control and Risk Management Policies of the Park District Risk Management Agency)

A motion was made by Commissioner Poling that the Park Board of Commissioners approve Resolution 2015-09, a resolution acknowledging the Plainfield Township Park District's Recognition and Dedication to the Loss Control and Risk Management Policies of the Park District Risk Management Agency as presented. Seconded by Commissioner Hurtado. Roll Call: Poling-Yes, Hurtado-Yes, Ayres-Yes, Kazmark-Yes, Newton-Yes, Ludemann-Yes. Motion Carried.

C. Capital Improvement Plan Fiscal Year 2016

Director Rooks-Lopez presented the Capital Improvement Plan for Fiscal Year 2016 to the Board. A motion was made by Commissioner Newton that the Park Board of Commissioners approve the Capital Improvement Plan for Fiscal Year 2016 with funding allocation of \$2,289,075.00 as presented. Seconded by Commissioner Hurtado. Roll Call: Newton-Yes, Hurtado-Yes, Ayres-Yes, Kazmark-Yes, Poling-Yes, Ludemann-Yes. Motion Carried.

D. 2016 Regular Meeting Schedule

A motion was made by Commissioner Hurtado that the Park Board of Commissioners approve the 2016 schedule for the regular monthly meetings of the Plainfield Township Park District as presented. Seconded by Commissioner Ayres. Roll Call: Hurtado-Yes, Ayres-Yes, Kazmark-Yes, Newton-Yes, Poling-Yes, Ludemann-Yes. Motion Carried.

E. 2016-2020 Comprehensive Master Plan

Tod Stanton, Design Perspectives presented the 2016-2020 Comprehensive Master Plan to the Board. A motion was made by Commissioner Kazmark that the Park Board of Commissioners approve the 2016-2020 Comprehensive Master Plan as presented. Seconded by Commissioner Hurtado. Roll Call: Kazmark-Yes, Hurtado-Yes, Ayres-Yes, Newton-Yes, Poling-Yes, Ludemann-Yes. Motion Carried.

OLD BUSINESS

There was no old business.

NEW BUSINESS

A. FY 2016 Budget Presentation

Director Nugent presented the FY 2016 budget draft to the Board and said that it will be going on display at the Recreation/Administration Center for 30 days prior to the hearing in January.

B. Closed Session Minutes

A motion was made by Commissioner Poling that the Park Board of Commissioners approve the November 11, 2015 closed session minutes and that they remain closed. Seconded by Hurtado. Roll Call: Poling-Yes, Hurtado-Yes, Ayres-Yes, Kazmark-Yes, Newton-Yes, Ludemann-Yes. Motion Carried.

A motion was made by Commissioner Hurtado that the Park Board of Commissioners approve the November 19, 2015 special meeting closed session minutes and that they remain closed. Seconded by Newton. Roll Call: Hurtado-Yes, Newton-Yes, Ayres-Yes, Kazmark-Yes, Poling-Yes, Ludemann-Yes. Motion Carried.

BOARD INITIATIVES

There were no Board Initiatives.

COMMISSIONER COMMENTS

- Commissioner Hurtado wished everyone Merry Christmas and Happy New Year.
- Commissioner Kazmark said she is impressed with the master plan and is looking forward to implementing it.
- Commissioner Poling said she attended the active adult luncheon and it was very enjoyable. Commissioner Poling said she saw graffiti on a stop sign adjacent to Caton Ridge Park for several weeks

and she contacted Councilman Larry Hugg and it was removed the next day. Commissioner Poling said she is concerned that no one else complained about it and why it was there so long.

- Commissioner Ludemann thanked everyone for their presentations and the Delphi Committee and residents for their participation with the master plan. Commissioner Ludemann wished everyone a safe and happy holiday season, Merry Christmas and Happy New Year.

ADJOURN

A motion was made by Commissioner Hurtado that the Park Board of Commissioners adjourn the meeting at 7:15 pm. Seconded by Commissioner Ayres. Ayes-6 Nays-0

Respectfully Submitted,

A handwritten signature in black ink that reads "Wendi Calabrese". The signature is written in a cursive, flowing style.

Wendi Calabrese, Secretary